

# CIC 34

## Community Interest Company Report

**For official use**  
*(Please leave blank)*

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*Please  
complete in  
typescript, or  
in bold black  
capitals.*

**Company Name in  
full**

Volunteer It Yourself CIC

**Company Number**

09537026

**Year Ending**

31<sup>st</sup> March 2018

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

**(N.B. A Filing Fee of £15 is payable on this document. Please enclose a cheque or postal order payable to Companies House)**

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## **PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT**

*In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a description of how they have benefited the community.*

VIY's focus is on challenging young people, the majority being NEET (not in employment, education or training) or at risk of becoming NEET, to help repair and refurbish youth clubs, community centres, grassroots sports clubs and other community buildings and facilities in need of essential improvements whilst developing vocational trade and broader employability skills. Young people are mentored on the job by professional tradespeople (comprising a mix of Lead Mentors employed by VIY and additional Volunteer Mentors recruited local to each project site) and can work towards and achieve City & Guilds Entry Level skills accreditations through their participation. We also ultimately connect participants, where relevant/appropriate, with further training and employment progression opportunities beyond VIY. (NB: VIY began as a project created and managed by social innovation agency Cospa in 2012 and was subsequently established as a CIC in April 2015.)

Between 1<sup>st</sup> April 2017 and 31<sup>st</sup> March 2018 VIY delivered/completed 88 community building refurbishment and renovation projects across England. These projects were principally located in local communities/wards with high levels of deprivation and youth unemployment and disengagement. In the process, 1,383 young people aged 14-24 and 296 trade skills mentors participated, and with 639 young people (46%) successfully gaining an Entry Level 3 City & Guilds Employability Skills accreditation. (NB: The accreditations on offer cover a range of trade skills, including brickwork, carpentry, painting and decorating, plastering, plumbing and tiling.) In addition, 340 (approximately 25%) of the 1,383 participants were identified as NEET and 109 of these NEET participants (approximately 30%) directly/successfully progressed to employment and further training opportunities beyond VIY sustained for at least six months.

The figures for 2017-18 brought the total numbers for VIY since it started in 2012 (as of 31<sup>st</sup> March 2018) to:

- 3,670 young people and 787 skills mentors participating
- 2,405 young people (66%) achieving a City & Guilds accreditation
- 406 NEET young people directly progressing to sustained employment and further training opportunities as a result of their VIY experience

Programme delivery in 2017-18 was also notable for:

- Matching/enabling local VIY projects with an increased number of Wickes stores throughout the country (NB: DIY retailer Wickes is a long-standing VIY partner)
- Extending our work with The Careers & Enterprise Company to engage/benefit school and college students who are deemed at risk of becoming NEET
- Commencing new major funding partnerships with Sport England and the GLA (Greater London Authority)
- An increasing level of co-working with local authorities wanting to achieve improvement works at council-owned community/youth facilities

VIY's total income in 2017-18 was £728,000. 44% of this income came from grant-giving bodies, 42% from private sector partners, and 14% from local authorities and council contractors.

**PART 2 – CONSULTATION WITH STAKEHOLDERS** – *Please indicate who the company's stakeholders are; how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear.*

Throughout 2017-18, the identification, planning and development of suitable VIY/community building refurbishment projects, and the engagement/recruitment of young people best placed to participate and benefit, was conducted in consultation with a range of local partners and stakeholders. These included youth and community groups, youth work organisations, grassroots sports clubs, Jobcentre Plus (and other employment/career support agencies), local councils and authorities, alternative education providers (i.e. organisations working with young people who are disengaged or excluded from mainstream education), youth offending teams, housing associations and resident/tenant associations, secondary schools, FE colleges, Pupil Referral Units and other special needs schools.

In this way, local communities and young people were closely involved in the development, planning and delivery of each individual VIY project in line with local needs and priorities, and with the individual needs of participants.

VIY's key national partner Wickes was also heavily involved in the consultation and planning process, especially in relation to the nomination and selection of relevant/appropriate projects and project locations.

We also developed relationships and consulted with employers (especially in the building and construction sector) local to each project regarding the identification and provision of appropriate further training and employment progression pathways for VIY project participants.

**PART 3 – DIRECTORS’ REMUNERATION** – *If you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, “There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director’s loss of office, which require to be disclosed” (See example with full notes). If no remuneration was received you must state that “no remuneration was received” below.*

As of 31<sup>st</sup> March 2018 VIY has three directors who fulfil executive roles for the organisation (T Reading, E Sellwood and O van Rossem).

O van Rossem is employed directly by the CIC and received a salary amount of £11,882 in 2017-18 (having been on maternity leave for a proportion of the year). This salary is included in the CIC’s annual accounts under ‘Directors’ remuneration’. T Reading and E Sellwood are two of the original founders of VIY and employees of Cospa, the sole member of VIY CIC, and their seconded services on behalf of VIY are charged by Cospa to VIY. (NB: Cospa created VIY as a project in 2012 and directly managed/delivered the project up until its establishment as a CIC in April 2015.)

Both T Reading and E Sellwood are involved full-time in the ongoing, day-to-day development, growth, management and delivery of the VIY programme, with clearly defined roles and responsibilities (as Chief Executive and Operations Director respectively), and were remunerated through Cospa’s contracted relationship with VIY. £223,317 was paid by VIY to Cospa in 2017-18 covering the time commitment of the two directors and the related costs of their employment by Cospa, as well as programme direct costs and office costs incurred and paid by Cospa on VIYs behalf over the year. This amount is included in the VIY CIC 2017-18 accounts under Costs of Sales/Direct Costs).

A fourth VIY director, O Barrett, is a non-executive board member and did not receive any remuneration from VIY in 2017-18.

There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for a director’s loss of office.

**PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION** – *Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that “no transfer of assets other than for full consideration has been made” below.*

No asset transfers other than for the full consideration were made by VIY CIC in 2017-18.

## PART 5 – SIGNATORY

**The original report must be signed by a director or secretary of the company**

Signed

Date

*Office held (delete as appropriate) Director/Secretary*

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Tim Reading, Chief Executive, Volunteer It Yourself CIC	
Email: tim@teamVIY.com	
Tel	
DX Number	DX Exchange

**When you have completed and signed the form, please attach it to the accounts and send both forms by post to the Registrar of Companies at:**

*For companies registered in England and Wales:* Companies House, Crown Way, Cardiff, CF14 3UZ  
DX 33050 Cardiff

*For companies registered in Scotland:* Companies House, 4<sup>th</sup> Floor, Edinburgh Quay 2, 139  
Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

*For companies registered in Northern Ireland:* Companies House, 2nd Floor, The Linenhall, 32-38  
Linenhall Street, Belfast, BT2 8BG

**The accounts and CIC34 cannot be filed online**

**(N.B. Please enclose a cheque for £15 payable to Companies House)**