

# CIC 34

## Community Interest Company Report

**For official use**  
*(Please leave blank)*

--

*Please  
complete in  
typescript, or  
in bold black  
capitals.*

**Company Name in  
full**

Volunteer It Yourself CIC

**Company Number**

09537026

**Year Ending**

30<sup>th</sup> April 2016

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

**(N.B. A Filing Fee of £15 is payable on this document. Please enclose a cheque or postal order payable to Companies House)**

#### **PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT**

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a description of how they have benefited the community.

VIY's focus is on challenging young people who are NEET (not in employment, education or training) or at risk of becoming NEET to help fix and refurbish youth club and other community buildings in need of essential repairs whilst developing vocational trade and employability skills on the job. Young people are supported in the process by volunteer skills mentors (local professional tradespeople) who also volunteer their time.

Between 1<sup>st</sup> April 2015 and 30<sup>th</sup> April 2016 VIY delivered/completed 34 community building refurbishment and renovation projects across England. These projects were all located in local communities/wards with high levels of deprivation and youth unemployment and disengagement across four key regions. Birmingham/West Midlands, Bristol/The South West, Liverpool/The North West and Greater London.

644 young people aged 14-24 and 119 trade skills mentors participated across the 34 projects (average of 19 young people and 3-4 mentors per project), with 522 young people (81%) successfully gaining the Entry Level 3 City & Guilds Employability Skills qualification. NB: The C&G qualification covers a range of trade skills units including carpentry and joinery, painting and decoration, plastering, plumbing and tiling.

Approximately 35% of the 644 young people participating were NEET on joining VIY and 70 VIY NEET participants (31% of total) directly progressed to sustained employment and further training opportunities beyond VIY as a result of their VIY experience.

The figures for 2015-16 brought the total numbers for VIY since it started in 2012 (as of 31<sup>st</sup> March 2016) to: 1,941 young people and 383 trade skills mentors participating, 1,525 young people (79%) achieving the City & Guilds qualification, and 205 NEET young people (30% of NEETs total) directly progressing to employment and further training opportunities beyond VIY.

*A document expanding on this summary is attached.*

***(Please continue on separate continuation sheet if necessary.)***

**PART 2 – CONSULTATION WITH STAKEHOLDERS** – Please indicate who the company’s stakeholders are; how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear.

In 2015-16, the identification and planning of suitable VIY/community building refurbishment projects, and the engagement/recruitment of young people best placed to participate and benefit, was conducted in consultation with a range of local partners and stakeholders. These included youth clubs and groups and youth work organisations, grassroots sports clubs, Jobcentre Plus (and other employment/career support agencies), local councils and authorities, alternative education provision agencies, (i.e. organisations working with young people who are disengaged or excluded from mainstream education), youth offending teams, housing associations and resident/tenant associations, secondary schools, FE/vocational skills colleges, Pupil Referral Units and other special needs schools.

In this way, local communities and young people were closely involved in the development, planning and delivery of each individual VIY project in line with local needs and priorities.

National VIY supporters and stakeholders including Wickes, City & Guilds, RM Training, National Citizens Service and The Sea Cadets were also involved in the consultation/planning process.

We also developed relationships and consulted with employers (especially in the building and construction sector) local to each project regarding the identification and provision of appropriate training and employment progression pathways for VIY participants.

**PART 3 – DIRECTORS’ REMUNERATION** – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, “There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director’s loss of office, which require to be disclosed” (See example with full notes). If no remuneration was received you must state that “no remuneration was received” below.

One of the four directors (O van Rossem) is employed directly by the CIC and received an annual salary amount of £28,500 in 2015-16. This salary is included in the accounts under ‘Directors’ remuneration’.

The three other VIY CIC directors (O Barrett, T Reading and E Sellwood) are employees of The Co-Sponsorship Agency Ltd (known as Cospa), the sole member of VIY CIC, rather than of the CIC itself. They are, however, heavily involved in the on-going, day-to-day development, growth, management and delivery of the VIY programme, with clearly defined roles and responsibilities, and were remunerated by VIY for the time they spent working on VIY in 2015-16 through Cospa’s contracted relationship with VIY. In total, the three directors received £94,583 in 2015-16 against specific work undertaken on behalf of VIY CIC. This amount is included within the £113,500 noted as paid to Cospa in the accounts (under ‘Related party transactions’) in relation to work undertaken and costs incurred.

There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for a director’s loss of office.

**PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION** – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that “no transfer of assets other than for full consideration has been made” below.

No asset transfers other than for the full consideration were made by VIY CIC in 2015-16.

*(Please continue on separate continuation sheet if necessary.)*

## PART 5 – SIGNATORY

**The original report must be signed by a director or secretary of the company**

Signed

Date

*Office held (delete as appropriate) Director/Secretary*

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Tim Reading, Director, VIY CIC	
Email: tim@teamVIY.com	
Tel	
DX Number	DX Exchange

**When you have completed and signed the form, please attach it to the accounts and send both forms by post to the Registrar of Companies at:**

*For companies registered in England and Wales:* Companies House, Crown Way, Cardiff, CF14 3UZ  
DX 33050 Cardiff

*For companies registered in Scotland:* Companies House, 4<sup>th</sup> Floor, Edinburgh Quay 2, 139  
Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

*For companies registered in Northern Ireland:* Companies House, 2nd Floor, The Linenhall, 32-38  
Linenhall Street, Belfast, BT2 8BG

**The accounts and CIC34 cannot be filed online**

**(N.B. Please enclose a cheque for £15 payable to Companies House)**